



Moving in checklist

Below you can find a useful checklist if you are moving to a new home.

It covers companies/authorities you should inform, what you should arrange and items you could put into a kit for your first days.

Please note that as every situation is different, the list is only to be used as a guide. There may be other authorities or companies that you need to contact or some organisations listed that do not apply to your situation.

### Who to Inform

- Bank
- Companies you have subscriptions with (papers, magazines, etc.)
- Council Tax
- Credit card companies
- Doctor, dentist, optician, etc.
- Driver and Vehicle Licensing Agency (DVLA)
- Employer
- Housing Benefit/Universal Credit
- Insurance companies Pension providers
- Phone company
- Rental companies
- School, college, university, etc.
- Tax office
- TV licensing authority

### Things to be Arranged

- Claim for Universal Credit/Housing Benefit
- Connection of appliances
- Connection of electricity
- Connection of gas
- Connection of telephone
- Redirections of mail
- Registration with Dentist
- Registration with Doctor
- Registration with Thames Water for water rates
- Registration with Westminster City Council for Council Tax
- Transport for removal

### Moving House Kit

- Basic tools
- Cloths, hand towels and tea towels
- Detergents, soap and other cleaning equipment
- Dustpan and brush
- First Aid Kit
- Food and drinks
- Mugs
- Rubber gloves
- Toilet roll
- Washing-up bowl